

**2024 CAPITAL EXPO FESTIVAL  
APPLICATION FOR FOOD & NON FOOD VENDORS  
FRIDAY, JUNE 7<sup>th</sup> & SATURDAY, JUNE 8<sup>th</sup>**

Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

**VENDOR SPACE FEES:**

**Please check the vendor space needed**

\_\_\_\_\_ Food Vendors **\$300** If paid by 3/1/24

\_\_\_\_\_ **\$350** If paid 3/2/24 – 4/30/24

\_\_\_\_\_ **\$400** If paid after 5/1/24

\_\_\_\_\_ Brewers, Wineries, Distillers **\$300** If paid by 3/1/24

\_\_\_\_\_ **\$350** If paid 3/2/24 – 4/30/24

\_\_\_\_\_ **\$400** If paid after 5/1/24

\_\_\_\_\_ Misc. Vendors-Non Food/Drinks **\$100**

\_\_\_\_\_ Indoor Space Misc. Vendors-Non Food/Drinks **\$200**

(Limited Availability/First Come Basis)

\_\_\_\_\_ Vendor Sponsorship **\$1000** (First come basis- Four (4) Vendor Sponsorship Spaces Available. Sponsorship Fee includes one (1) Food or Non Food vendor space located in a prime location. Sponsors to be listed as a “Friend of Expo Sponsor”.)

Brewers, wineries, and distillers utilizing a mobility license as a vendor must present a copy of a valid mobility alcohol license. Brewers, wineries, and distillers must:

· Abide by any and all applicable laws prescribed by any local or state governmental unit and the Commonwealth of Kentucky regarding the service, consumption and/or prohibition against the sale of alcohol in a specified location.

· **Acknowledge and accept that the legal drinking age in the Commonwealth of Kentucky is twenty-one (21) years of age, and any underage drinking found on the premises shall result in the automatic shutdown of the event with no refunds whatsoever. Signatory also acknowledges and accepts that local law enforcement have full law enforcement authority and may request to see I.D. at any time;**

If vendor is a licensed brewery, winery or distillery, they must maintain and provide a copy of certificate of insurance for DRAM shop coverage.

Size of trailer or tent (**measurement must include trailer tongue**) \_\_\_\_\_

Please provide a list of food/drink or other items to be sold or displayed

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All food vendors must comply with Kentucky State Health Department standards and will be thoroughly inspected by the Franklin County Health Department inspection team prior to opening each day. There will be a copy of the regulations available at the Expo Information Tent.

The Capital Expo provides trash pick-up and disposal for trash except oils and grease. Vendors must provide their own trash containers.

Capital Expo does not assume responsibility for the security of outdoor vendor spaces, however some security will be provided from 12am until 6am.

Capital Expo reserves the right to shut down vendors operating in a manner not keeping with Capital Expo's best interest (i.e. not operating in accordance with exhibitor/vendor application agreement.) **NOTE: ALL VENDORS ARE PROHIBITED FROM SELLING ITEMS CONSIDERED A NUISANCE OR INAPPROPRIATE BY THE BOARD OF CAPITAL EXPO, INC.** Those items particularly (but not limited to) are silly string, stink bombs, laser light pointers or weapons of any kind (including knives, swords, tasers etc.)

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**\*\*\*2024 CAPITAL EXPO FESTIVAL SET UP INFORMATION\*\*\***

SET UP WILL BEGIN ON FRIDAY, JUNE 7th AT 7:00AM. THE FESTIVAL WILL START ON FRIDAY JUNE 7th AT 10:00AM. PLEASE BE SURE TO CHECK IN AT THE EXPO INFORMATION TENT UPON YOUR ARRIVAL. ALL VENDORS MUST BE PACKED UP AND OFF THE PREMISES NO LATER THAN 7:00AM SUNDAY, JUNE 9<sup>TH</sup>.

HOURS OF OPERATION ARE 10:00AM-10:00PM

Festival Location: W. Second Street, Downtown Frankfort

If you will need a room during the duration of the festival, please call The Capital Plaza Hotel (502) 227-5100, please mention you are a vendor for the Capital Expo Festival.

**Mail Application, Payment, and Certification of Liability Insurance to  
Capital Expo, Inc  
P.O. Box 714  
Frankfort, KY 40601-0714**

For any further information or questions regarding this application, please contact Amanda Presley at (502) 320-9247